



SPRINGVILLE-GRIFFITH INSTITUTE CENTRAL SCHOOL DISTRICT

LINKING TODAY'S LEARNERS TO TOMORROW'S POSSIBILITIES

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March 11, 2020

Dear SGI Families:

I'm following up with you from the letter we sent home on February 12, 2020 regarding the Coronavirus. Please know that we continue to monitor the regular updates from NYSED, the CDC and the DOH. As new information becomes available, our goal is to be prepared and nimble in our response.

We have a strong commitment to keeping every child and employee at SGI healthy and safe. **What can you count on us to have done to prepare?**

1. We have reviewed our **cleaning protocols** within our buildings and cafeterias again, as we did so during the recent influenza outbreak. Facilities Director Dave Seiflein will be **refreshing all cleaning protocols with all staff**, including substitute cleaners and custodians, on March 20, 2020.
2. We are using **strict cleaning protocols between classes in our cafeterias** and have eliminated the salad bars. We have ample hand sanitizer available in our cafeterias and throughout every building.
3. We are **improving our cleaning of shared surfaces like computer keyboards, handrails, light switches and door handles**. We are **discouraging** the sharing of supplies.
4. On our **school buses**, we are wiping down handrails and seat corners after each run. We've ordered additional supplies to disinfect the buses every day.
5. We have received approval from School Medical Director Dr. Robbin Hansen to transition from the currently approved hand sanitizer to **a new hand sanitizer that's above 60% alcohol based**. We have **dispensers in all of our classrooms**.
6. We've posted **signs regarding effective handwashing in all of our classrooms and our teachers are reviewing these procedures with our youngest students**. Our teachers are taking **breaks for handwashing** and reminding students to wash their hands routinely. Tissues are available for all to use and we're teaching students to **avoid touching** their eyes, nose and mouth with unwashed hands.
7. We are **closely monitoring the locations of the outbreak** as we consider our **upcoming student travel** to Boston and to Washington, DC. We have also been advised to monitor any outbreaks in regard to large group gatherings.
8. We are **evaluating the number of devices** that we have available for our families in the event that this virus impacts us to the point that we are unable to have all students in school. We are **considering modes of delivery of instruction** under these circumstances also.

Please remember that the guidance from the Department of Health repeatedly states that we should stay home when sick. Please seek medical attention if your symptoms are those of the Coronavirus.

All the best to you and your family--stay safe and healthy.

Sincerely,


Kimberly Moritz
Superintendent